



# How to Place Order

Welcome to **my** 






**To place your order go to:**

**PLACE ORDER**

**SELECT PROGRAM**

**SELECT PACKAGE**

**To place your initial order, you will be prompted to create your secure myCB account. From within myCB, you will be able to:**

-  View order results
-  Upload documents
-  Manage requirements
-  Place additional orders
-  Complete tasks

**Please have ready personal identifying information needed for security purposes.**

**The email address you provide will become your username.**

Contact Us: **888.914.7279** or **[servicedesk.cu@castlebranch.com](mailto:servicedesk.cu@castlebranch.com)**